

PTA AGM

Date: Monday 9th October 2023

Attendees: Lisa Cawood, Rebecca Attwood, Malcolm Millar, Kellie Herman, Joe Croft, Holly Maloney, Anna Westcott, Caroline Hamilton, Georgia Bunning and 9 Parents

Minutes:

- Minutes from last AGM confirmed – there were no actions
- Reminder of PTA Funding Rules:
 - o PTA is a not for profit organisation that represents all parents, carers and staff
 - o Goal is to develop events that bring together the community and raise funds to enhance the children's experience at Hollymount School
 - o Funding is heavily weighted towards one off projects – such as the playground investment – rather than projects with recurring expenses as we cannot guarantee our future income streams
- New Projects
 - o Joe Croft talked attendees through the technology proposal
 - o The ask is for c.£47k to invest in 10 laptops for each class in KS1 and KS2 and a charging unit for each class
 - o There was some discussion on which years should go first and whether laptops or tablets would be preferable
 - o All attendees voted in favour of approving the expenditure, starting with KS2 and working down. Joe agreed to consult with Mrs O J (KS1 lead) about whether laptops or tablets would be more appropriate for KS1
 - o Ideas of other projects:
 - Shade for the MUGA – this has been approved in prior years but no viable solution has been identified yet
- Treasurer's Report
 - o Hollymount raised £23k of general funds in 2023/24, which is £37k of gross income, less £14k of direct costs of fundraising.
 - o The largest sources of new funds within the £23k were:
 - Summer and Winter fairs: £14k
 - Half marathon: £5k
 - Quiz night: £1.5k
 - Ice cream sales: £0.8k
 - Cinema nights: £0.7k
 - o We raised £6k from external sponsorship e.g. the Hawes Board and expect to collect another £2k from Hawes relating to last year.
 - o Other sources of fundraising include Gift Aid on parent donations to the school of £1.7k, a Co-Op Community Grant of £1.1k and match funding from parents.
 - o A further £4k was raised for specific year groups through cakes sales and was spent by the teachers on their classes.
 - o The biggest donations to the school this year were:
 - £9k towards the new cycle pods at the front of the school
 - £2k of playground equipment, mainly the new table tennis equipment
 - £1.5k of additional phonics books; and

- a £24k deposit for the playground re-development and new play area at the back of the school
 - The PTA also incurred £0.7k of admin costs such as membership of the PTA UK Association and accounting software costs.
 - Net, the PTA incurred just over a £4k deficit for 2022/23, which meant the brought forward cash of £64k was reduced to £59k. The bulk of this carried forward amount will be used to settle the outstanding invoices for the playground redevelopment.
 - **Post AGM Confirmation – After paying for the playground we will have c.£5k balance remaining**
- Upcoming events:
 - Cake Sales – Ongoing – Please see school calendar for details
 - Winter Fair – Saturday 25th November
 - Cinema Night – 13th December
 - Auction of Promises – 15th March
 - Cinema Night – 27th March
 - Summer Fair – 29th June
 - Potential New Event – Hollymount Cultural Day
- Committee changes
 - Malcolm Millar, Anna Westcott, Natalie Suski and Holly Maloney are stepping down from the PTA after 2 years'
 - We formally thanked them for all of their great work over that time
 - Kellie Herman nominated herself to continue as Chair and she was voted in (all voted in favour)
 - Caroline Hamilton nominated herself to continue as Deputy Chair and was voted in (all voted in favour)
 - Rebecca Attwood, Lisa Cawood and Nicola Marett will continue on the Committee (all voted in favour)
 - Georgia Bunning, Georgia Kontosorou and Janine Caley (Treasurer) are joining the Committee (all voted in favour)
 - We also noted that we wanted to thank everyone who has volunteered as a Class Rep